

**15.2 – Form.** All motions, unless made orally during a hearing or a trial, shall be in paper writing or electronic form and shall be accompanied by a brief, except as provided in Rules 15.10 and 15.12. Each motion shall be set out in a separate paper. Where the terms “Motion,” “Brief,” “Affidavit,” “Document,” “Deposition” and like designations are used herein, they shall refer to such items in paper writing or electronic form as determined appropriate under these rules.

**15.3 – Content.** All motions shall state with particularity the grounds therefor, shall cite any statute or rule of procedure relied upon and shall set forth the relief or order sought.

**15.4 – Motions Decided on Papers and Briefs.**

(a) Motions shall be considered and decided by the Court on the pleadings, admissible evidence, the official court file, and briefs, without hearing or oral argument, unless otherwise ordered by the Court. Special considerations thought by counsel sufficient to warrant a hearing or oral argument may be brought to the Court’s attention in the motion or response.

(b) If the Court grants oral argument on any motion, it shall give the parties at least five (5) business days’ notice of the date and place of oral argument. The Court, however, for good cause shown, may shorten the five (5)-day notice period. The Court may in its discretion conduct any oral argument by telephone or videoconference.

**15.5 – Movant’s Supporting Documents and Brief.** If allegations of facts not appearing of record are relied upon to support a motion, affidavits, parts of depositions, and other pertinent documents then available shall accompany the motion. If supporting documents are not then available, the moving party may move for an extension of time in accordance with Rule 9.2.

**15.6 – Response to Motion and Brief.** The respondent, if opposing a motion, shall file a response, including brief, within twenty (20) days after service of the brief supporting the motion